

Internet Banking User Guide

VERSION ONE

The services currently available include:

1. Self-Registration - Signing up to use Internet Banking.
2. Check Balance – Viewing your account balances.
3. Mini Statement
4. Forgot Password

How to Sign Up to Internet Banking for the first time (Self Registration)

1. Click <https://msasa.stima-sacco.com/> the select Self Register

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Register

Mobile Number
Mobile Number (EX: 254XXXXXXXXX)

National/Passport/Alien ID
National/Passport/Alien ID

Member Number
Member Number

Email Address
Email Address(Optional)

Register

Already registered! Click here to **LOGIN**

Contact Us Self Register Locate Offers

Get our info on

f in y t w

2. Enter the details highlighted and click Register. Ensure to enter the correct information as was provided to the Sacco.
3. Enter the one time 6-digit password shared to your telephone contacts.

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Register

One Time Pin sent to registered mobile number to do mobile banking registration

OTP
One Time Pin

Submit

Already registered! Click here to **LOGIN**

- You will be redirected to a login page. Here enter your member number and for the password key in the password as sent to your mobile number.



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LOGIN

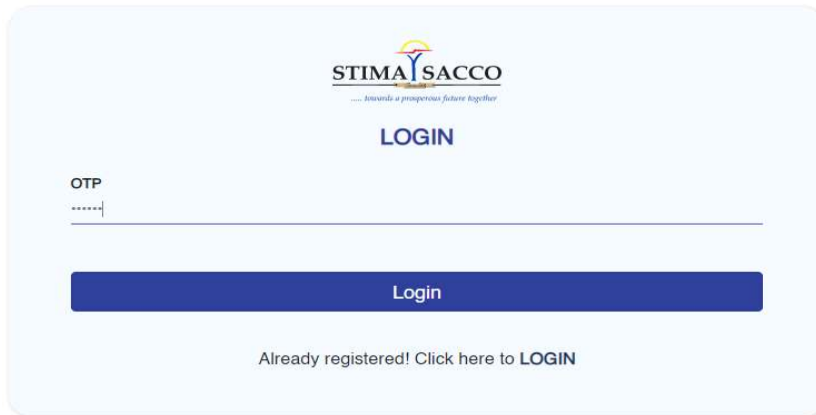
Member Number
Enter Member Number

Password
Enter Password

[Forgot Password](#)

Login

- Enter the One Time Password and login



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LOGIN

OTP
.....|

Login

Already registered! [Click here to LOGIN](#)

- You will be prompted to select and respond to 3 security questions. Complete this then submit. Ensure to give responses that you can remember and do not share this information with anyone.



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Security Questions

Please select question

Answer

Please select question

Answer

Please select question

Answer

Submit

7. You will be prompted to change password. Change password from what was shared to one you can remember and is not easily guessed.

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FORCE PASSWORD CHANGE

Current Password
Enter Current Password

New Password
Enter New Password

Confirm Password
Confirm New Password

Submit

8. You will be redirected to Login. Login with your member number and the new password you created.

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LOGIN

Member Number
Enter Member Number

Password
Enter Password

Forgot Password

Login

How to Check Balance

1. After login, on the landing page, click on the down arrow to select the account you would like to view balance.

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Dashboard Bill Payments Statement Airtime Loans

Welcome
Last Login: 03-02-2023 03:46 PM
ID: 169790

Account List
PRIME ▼ Tap to show Balance

- A list of all your accounts will display to enable you pick the one you would like to view the balance



- Once you have selected the account tap on show balance and the balance will be displayed.

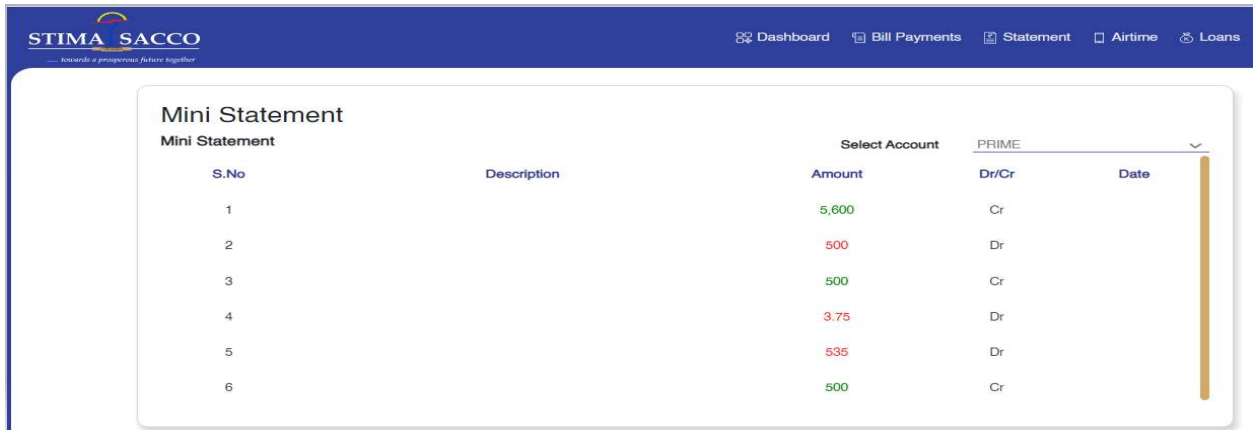


How to get a Mini Statement

- On the landing page select statement, then mini statement



2. Select the account you would like to view from the dropdown and the last 6 transactions in the selected account.

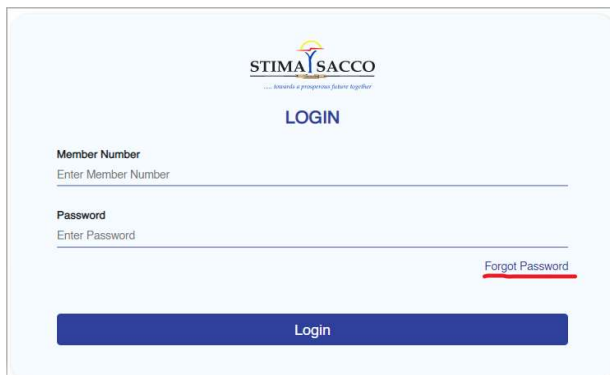


The screenshot shows the 'Mini Statement' page on the STIMA SACCO website. The page has a blue header with the logo and navigation links: Dashboard, Bill Payments, Statement, Airtime, and Loans. The main content area is titled 'Mini Statement' and features a table with the following data:

Mini Statement		Select Account	PRIME	
S.No	Description	Amount	Dr/Cr	Date
1		5,600	Cr	
2		500	Dr	
3		500	Cr	
4		3.75	Dr	
5		535	Dr	
6		500	Cr	

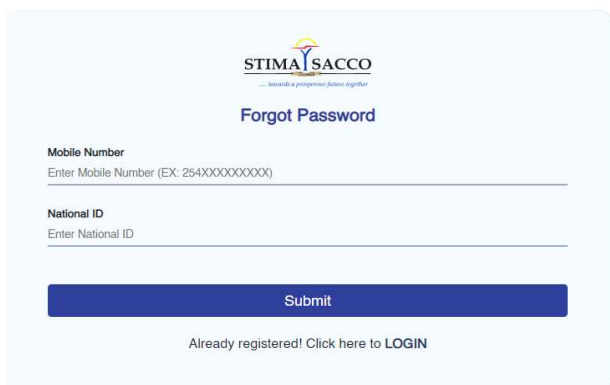
How to Reset Password (Forgot Password)

1. On the login page click on forgot password



The screenshot shows the 'LOGIN' page on the STIMA SACCO website. It features the logo and the text 'LOGIN'. Below the logo are two input fields: 'Member Number' with the placeholder 'Enter Member Number' and 'Password' with the placeholder 'Enter Password'. A red link labeled 'Forgot Password' is located below the password field. At the bottom of the form is a blue 'Login' button.

2. Key in your mobile number and member number then submit



The screenshot shows the 'Forgot Password' page on the STIMA SACCO website. It features the logo and the text 'Forgot Password'. Below the logo are two input fields: 'Mobile Number' with the placeholder 'Enter Mobile Number (EX: 254XXXXXXXX)' and 'National ID' with the placeholder 'Enter National ID'. At the bottom of the form is a blue 'Submit' button. Below the submit button is a link that says 'Already registered! Click here to LOGIN'.



3. Answer the two security questions and submit.
4. Enter the One Time Password sent to your mobile number and submit.
5. You will be prompted to enter a new password. Enter a password of your choice. Confirm it then submit.